

# EPI-PEN POLICY

Morris Jeff Community School recognizes that there are students who have allergies that may require the use of an Epi-Pen. Such allergies may include but are not limited to certain foods, insects, medications, latex, and/or asthma. The following are guidelines for parents' and students' Epi-Pen use during school hours and/or school-sponsored activities.

- A list of all student allergies must be submitted to the school at the beginning of the school year.
- A Food Allergy & Anaphylaxis Emergency Care Plan (FARE) is to be completed each school year.
- The parent is to supply the school with one or two EpiPens. EpiPens will be stored in the student's classroom and/or the nurse's office. A student may keep an EpiPen in their backpack.
- Per state law, the EpiPen should be brought to school in an original, pharmacy-labeled container. The container shall display the student's name, prescription number, medication name and dosage, administration route or other directions, date, licensed prescriber's name, pharmacy name, address, and phone number.
- As age-appropriate, students should be instructed how to use their EpiPen by their physician and parent/guardian annually.
- Upon use of an EpiPen, 911 (EMS service) will be immediately called and the student will be transported to a local emergency room for further treatment and observation. Parents will be contacted as soon as possible and informed of the student's allergic reaction, use of EpiPen, and transportation to an emergency facility.

## School Contacts:

Elementary School Nurse, [esnurse@morrisjeffschool.org](mailto:esnurse@morrisjeffschool.org), Grades PK-5

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High School Nurse, [hsnurse@morrisjeffschool.org](mailto:hsnurse@morrisjeffschool.org), Grades 9-12

Director of Diverse Learners, [diverselearning@morrisjeffschool.org](mailto:diverselearning@morrisjeffschool.org), Grades PK-12